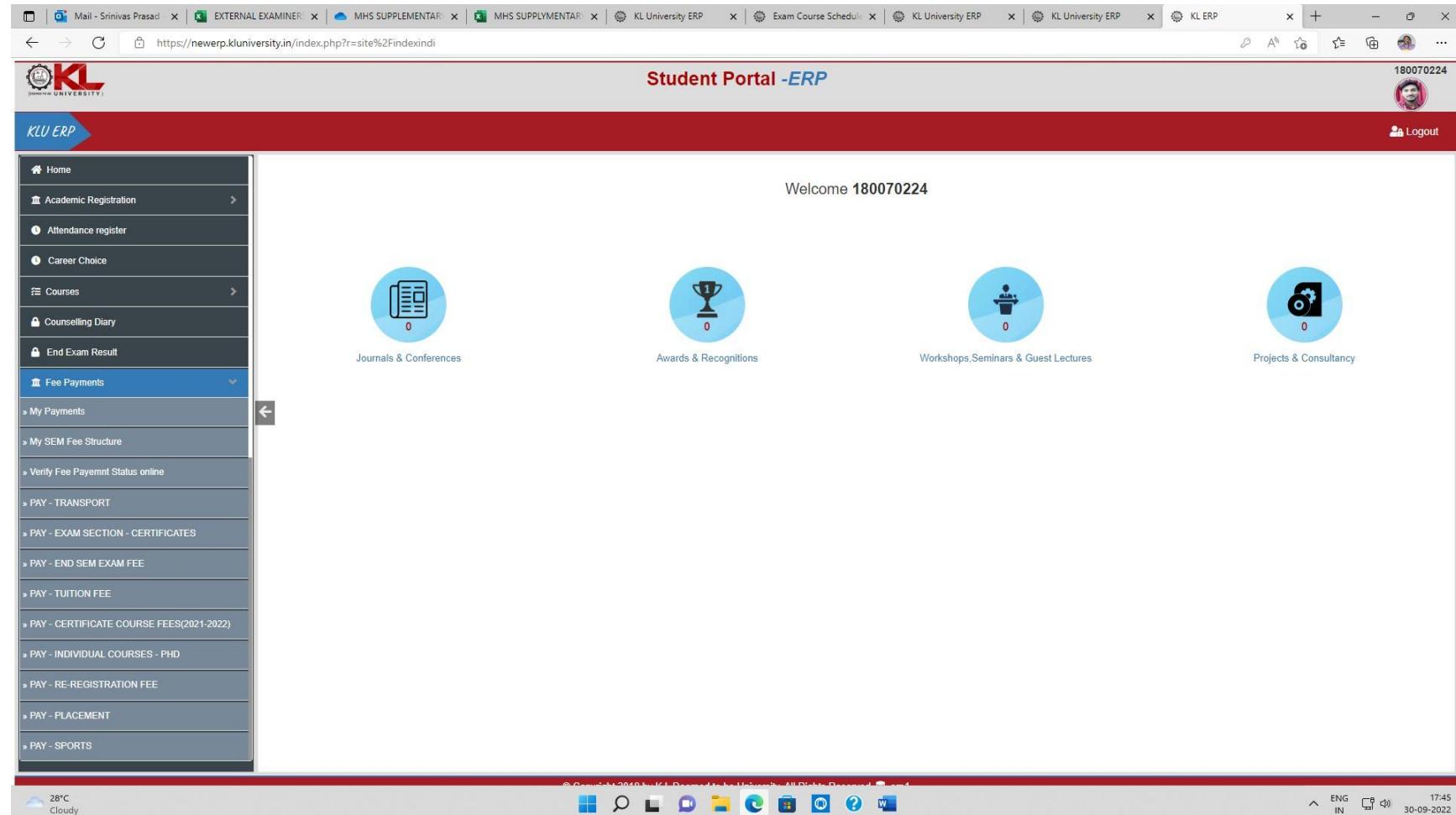


Procedure for the payment of CONVOCATION FEE

Step 1: Log into your ERP account and click on **Fee Payments**



The screenshot shows a Microsoft Edge browser window with the URL <https://newerp.kluniversity.in/index.php?r=site%2Findexindi>. The page title is "Student Portal -ERP". The top right corner shows a user profile with the ID 180070224 and a "Logout" button. The left sidebar, titled "KLU ERP", contains a navigation menu with the following items:

- Home
- Academic Registration
- Attendance register
- Career Choice
- Courses
- Counselling Diary
- End Exam Result
- Fee Payments
- My Payments
- My SEM Fee Structure
- Verify Fee Payment Status online
- PAY - TRANSPORT
- PAY - EXAM SECTION - CERTIFICATES
- PAY - END SEM EXAM FEE
- PAY - TUITION FEE
- PAY - CERTIFICATE COURSE FEES(2021-2022)
- PAY - INDIVIDUAL COURSES - PHD
- PAY - RE-REGISTRATION FEE
- PAY - PLACEMENT
- PAY - SPORTS

The "Fee Payments" item is highlighted with a blue background. The main content area displays a welcome message "Welcome 180070224" and four circular icons representing different activities:

- Journals & Conferences (document icon)
- Awards & Recognitions (trophy icon)
- Workshops, Seminars & Guest Lectures (podium icon)
- Projects & Consultancy (camera icon)

At the bottom of the page, there is a footer bar with the text "© Copyright 2018 by KL Deemed to be University. All Rights Reserved.", a weather icon showing "28°C Cloudy", and a system status bar showing "ENG IN", "17:45", and the date "30-09-2022".

Step 2: Click on PAY-EXAM SECTION-CERTIFICATES, then the following screen will be opened

The screenshot shows a web browser window with multiple tabs open, including 'Mail - Srinivas Prasad', 'EXTERNAL EXAMINER', 'MHS SUPPLEMENTAR', 'MHS SUPPLEMENTAR', 'KL University ERP', 'Exam Course Schedule', 'KL University ERP', 'KL University ERP', and 'KL ERP'. The main content area is titled 'Student Portal - ERP' and shows the 'Student Payment Order' page for 'EXAM SECTION - CERTIFICATES'. The left sidebar has a 'Fee Payments' section with 'PAY - EXAM SECTION - CERTIFICATES' selected. The main form includes fields for 'Pay For Study Year' (dropdown), 'Phone Number' (input), 'Semester' (dropdown), 'Currency Format' (dropdown), 'Amount' (input), 'Payment For' (dropdown), 'Bank' (dropdown), and 'Email' (input). Below the form is a 'Place Order' button and a 'Reset' button. A 'Steps To Make Payment' section provides instructions: Step 1: Select the appropriate year of study for which payment is made ex: if You want to pay your 2nd year tution Fee Select 2nd Year. Step 2: If You dont have any relevancy with semester then select Odd sem as default. Step 3: Fill the email and Contact no to receive communication from Bank. Step 4: Fill in the appropriate amount and your bank of preference for online payment. Step 5: Click on "Place Order" to generate the order Number and Redirect to the bank Payment Site. The bottom of the screen shows a Windows taskbar with icons for File Explorer, Task View, and other applications, along with system status indicators like weather (28°C, Cloudy), date (30-09-2022), and time (17:49).

Step 3: Do the following selection and fill the remaining details as asked in the form

The screenshot shows the KL University Student Portal - ERP interface. The left sidebar has a 'Fee Payments' section selected, with 'PAY - EXAM SECTION - CERTIFICATES' highlighted. The main content area is titled 'Student Payment Order For EXAM SECTION - CERTIFICATES'. It includes fields for 'Pay For Study Year' (set to 4), 'Phone Number', 'Currency Format', 'Amount', 'Bank', and 'Payment For'. A dropdown menu for 'Payment For' lists various fee items, with 'Convocation Fee(In person)-1000' and 'Convocation Fee(In Absentia)-1500' selected. Below the form is a list of steps for placing an order. The bottom status bar shows the date as 30-09-2022.

Student Portal -ERP

180070224

Logout

KL UNIVERSITY

KL ERP

Home / Student Fee Order Details Infos / Student Payment Order

Student Payment Order For EXAM SECTION - CERTIFICATES

Pay For Study Year: 4

Phone Number:

Currency Format: Select Currency Format

Amount:

Bank:

Payment For:

Select Payment Item:

- Convocation Fee(In person)-1000
- Convocation Fee(In Absentia)-1500
- Migration Fee-150
- Revaluation Fee-1000
- Personal Verification-250
- Photo Copy of Answer script-0
- Duplicate Grade Card-100
- Duplicate CMM-2000
- Duplicate Provisional Certificate-2000
- Duplicate OD-3000
- Malpractice Fine-1000
- Condonation Fine-500

Step 1: Select the appropriate year of study for which payment is made ex: if You want to pay your 2nd year tution Fee Select 2nd Year
Step 2: If You dont have any relevancy with semester then select Odd sem as default
Step 3: Fill the email and Contact no to receive communication from Bank.
Step 4: Fill in the appropriate amount and your bank of preference for online payment.
Step 5: Click on "Place Order" to generate the order Number and Redirect to the bank Payment Site

28°C Cloudy

ENG IN 17:54 30-09-2022

Step 4: Once all the details are completely filled, verify all the details and then finally click PLACE ORDER.

Step 5: After the PLACE ORDER is clicked it will lead to the bank transaction.